

**\*\*English version follows Chinese version\*\***

同學您好：

本信是提醒您有關 108 學年度第一學期【學分費】繳費重要注意事項，**由於正式收費期間已過**，敬請仔細閱讀並於請於**【108 年 11 月 6 日前】完成繳費**，謝謝。

1. 若您有選修以下課程，即必須繳交本階段費用：
  - (1) 外語課程之語言實習費；
  - (2) 教育學程學生之教育學分費；
  - (3) 生物技術學程之生物學程費；
  - (4) 學士班延長修業年限學生之學分費或全額學費：  
【學分數在 9 學分(含)以下者，繳「學分費」；學分數在 10 學分(含)以上者，改繳**全額**「學費」】；
  - (5) GMBA、EMBA、EiMBA 學生之學分費。
  
2. 繳費相關說明：
  - (1) **延長郵局繳費期間：108 年 10 月 31 日(四)至 108 年 11 月 6 日(三)。**
  - (2) 請於繳費期限內，至 <https://mis.cc.ntu.edu.tw/reg/>網頁，列印繳費單；繳費前，請再次確認繳費單上的姓名與學號，以免誤繳他人之學費。
  - (3) 請持繳費單至各地郵局，以現金繳費方式臨櫃繳納。
  - (4) 本校無提供從國外匯款方式繳費，國外銀行所發行的信用卡亦無法進行刷卡繳費。
  
3. 學雜費繳費標準，請洽教務處詢問：  
碩博士學生：教務處研教組 02-33662388 轉 402~416  
大學部學生：教務處註冊組 02-33662388 轉 202~225
  
4. 已申請停修課程，仍須繳交該課程學分費。  
依「國立臺灣大學學生停修課程辦法」第六條規定，「依規定應繳交學分費(學分學雜費)之課程停修後，其學分費(學分學雜費)已繳交者不予退費，未繳交者仍應補繳。」因此，即使同學已申請停修課程，該停修課程仍計入學(分)費計算，亦即仍須繳交該課程學分費。  
法規連結：[http://host.cc.ntu.edu.tw/sec/All\\_Law/02/02-043.pdf](http://host.cc.ntu.edu.tw/sec/All_Law/02/02-043.pdf)
  
5. 學則規定：  
未於前述期限內繳費，經催繳仍未繳交者，依本校學則第 12 條規定，次學期不得註冊；若為應屆畢業生，應於離校前繳清學(分)費等欠費。

法規連結：

<http://www.aca.ntu.edu.tw/aca2012/reg/law/%E5%AD%B8%E5%89%87.pdf>

6. 繳費狀態查詢：

請同學於繳費後 1~4 個上班日再查詢繳費情形或列印繳費證明。

一般銷帳需時如下：

- (1) ATM、跨行匯款、郵局臨櫃繳費：繳款日+1~2 個上班日
- (2) 便利超商：繳款日+2~3 個上班日
- (3) 信用卡繳費：授權日+3~4 個上班日
- (4) 同學可至網址 <https://mis.cc.ntu.edu.tw/reg/> 之查詢繳費情形，銷帳完畢後，繳費情形才會顯示為「已銷帳」，亦即代表同學繳費完成；同學亦可至前述網址，點選「銀行服務」→「連線至銀行」，即可連結至中國信託學雜費代收平台網頁查詢最新繳費情況。

7. 以上若有相關問題，請逕洽相關業務承辦單位：

- (1) [教務處註冊組](#)(大學部學生)：02-3366-2388 轉 202~225
- (2) [教務處研教組](#)(碩博士學生)：02-3366-2388 轉 402~416
- (3) [國際事務處](#)(外籍生、獎學金、外籍生保險費)：02-3366-2007
- (4) [生活輔導組](#)(減免、貸款、學生平安保險)：02-3366-2048~3366-2052
- (5) [學生住宿服務組](#)(學生宿舍)：02-3366-2264~3366-2266
- (6) [僑生及陸生輔導組](#)(僑陸生健保費)：02-3366-3232 轉 13
- (7) [外語教學暨資源中心](#)(語言實習費)：02-3366-2896
- (8) [生物技術研究中心](#)(生物學程費)：02-3366-5800
- (9) [師資培育中心](#)(教育學分費)：02-3366-5719
- (10) [出納組](#)(學雜費繳費單列印、繳費方式、學雜費繳費證明)：02-3366-2016

8. 此信未載之其他相關事項，請參閱臺大學雜(分)費專區之網頁，網址：

<https://info.ntu.edu.tw/schooling/>。

敬啟 學安

國立臺灣大學總務處出納組

李小姐

連絡電話：02-33662016

電子信箱：[shuyialee@ntu.edu.tw](mailto:shuyialee@ntu.edu.tw)

葉組長

連絡電話：02-33662013

電子信箱：[yehming@ntu.edu.tw](mailto:yehming@ntu.edu.tw)

# Credit Fees Notification for the 1st Semester of 2019/2020

## Academic Year

Dear student:

This email is to remind you that your credit fees for the first semester of academic year 2019/2020 is overdue. Please make your payment in cash at post offices by Nov. 6, 2019.

1. Who need to pay the credit fees?

Students meeting the following conditions need to pay the credit fees:

- (1) Taking courses of language practicum.
- (2) Taking courses of Teacher's Education program.
- (3) Taking courses of Biotechnology program.
- (4) Undergraduate students extending their study term with nine or fewer credit hours will be charged with credit hour fees; students with ten or more credit hours will be charged with full-amount tuition fees. The billing statements will be generated according to the payment standard for the tuition of their own departments or colleges.
- (5) EMBA students who study for the 7th semester.
- (6) GMBA students.
- (7) EiMBA students.

2. How do I print my billing statement and make the payment?

Due date, printing, and payment options:

- (1) **The Due Date of extension: Nov. 6, 2019.**
- (2) Please download and print out your billing statement at <https://mis.cc.ntu.edu.tw/reg/>. Before making your payment, please check your name and student number on it to avoid paying other student's credit fees.
- (3) Payment can be made in cash at all post offices ONLY.
- (4) It is NOT accepted to pay the credit fees by international remittance, international wire transfer, international telegraphic transfer, and so on. It is also NOT accepted to pay the credit fees by credit cards ISSUED BY FOREIGN BANKS.

3. What's the standard of tuition?

- (1) Please refer to the website as below: <http://oia.ntu.edu.tw/study-at-ntu/why->

[study-at-ntu/fees](#). If you have questions about it, please contact with Office of International Affairs. Tel.: 02-33662007

- (2) For undergraduate students extending their study term, during the month after the adding/dropping period, the billing statement, whether credit hour fees or full tuition & miscellaneous fees, will be generated depending on the credit hours you are taking (excluding Teacher's Education course credit hours). Before the adding/dropping period, the tuition fee will be shown as Zero.
  
4. I have withdrawn from the class. Do I need to pay the credit fee for this class?  
According to the "Regulation for class withdrawal," paid tuition and credit fees of withdrawn courses are non-refundable. Clearing of payments must be done for those who did not complete their payments. Therefore, courses you withdraw are still counted in credit fees and you still need to pay the credit fees.
  
5. If I don't pay my credit fees in time, what impacts will there be?  
If you do not pay the fee before the deadline, you will not be able to register for next semester according to National Taiwan University's Academic Policies. It is required for graduating students to pay off all required fees before leaving NTU.
  
6. When the payment status update?  
Payment processing may take 1 to 4 business days.  
Generally speaking, according to the way that you pay the credit fees:
  - (1) Via ATM, interbank transfers, post offices: paying day+1~2 business days
  - (2) Via convenience stores: paying day+2~3 business days
  - (3) By credit cards: credit card authorization day+3~4 business days
  - (4) Please be noted that your payment status will not be changed immediately on the paying day. Your payment status will be revised only after the payment processing aforementioned. If you'd like to obtain the latest payment status you may also visit the website at <https://mis.cc.ntu.edu.tw/reg/> and click "Bank Service" to link to the ChinaTrust Commercial Bank website.
  
7. If you have questions, you can contact the offices as below:
  - (1) [Undergraduate Academic Affairs Division](#): 02-3366-2388 ext. 202~225
  - (2) [Graduate Academic Affairs Division](#): 02-3366-2388 ext. 402~416
  - (3) [Office of International Affairs](#) (for international students, scholarships, National Health Insurance): 02-3366-2007
  - (4) [Overseas Students Advising Division](#) (for overseas Chinese and Mainland

- Chinese students, National Health Insurance): 02-3366-3232 ext. 13
- (5) [Student Housing Service Division](#): 02-3366-2264~3366-2266
  - (6) [Foreign Language Teaching & Resource Center](#) (for Oral-aural Training Fee):  
02-3366-2896
  - (7) [NTU CB](#) (for fees of the Biotechnology Program): 02-3366-5800
  - (8) [Center for Teacher Education](#) (for fees of the Teacher's Education Program):  
02-3366-5716
  - (9) [Cashier Division](#) (for questions about making your payment): 02-3366-2016

8. For further information, please browse the web at:

<https://info.ntu.edu.tw/schooling/>

Best regards,

National Taiwan University

Office of General Affairs, Cashier Division

Miss Lee

Tel.: 02-33662016

Email: [shuyialee@ntu.edu.tw](mailto:shuyialee@ntu.edu.tw)

Supervisor

Mr. Yeh

Tel.: 02-33662013

Email: [yehming@ntu.edu.tw](mailto:yehming@ntu.edu.tw)