NATIONAL TAIWAN UNIVERSITY  
Directives for Graduation Gown Rentals  

March 25, 2003  Passed by the 2,285th Administrative Meeting  

Article 1  The National Taiwan University (NTU or “the University”) Directives for Graduation Gown Rentals ("the Directives") are formulated to establish a system for graduation gown rentals and the management thereof.  

Article 2  The NTU graduation gowns for bachelor’s, master’s, and doctoral degree graduates shall be managed by the Property Management Division, Office of General Affairs.  

Article 3  Students graduating in the current academic year shall be given priority in renting graduation gowns for the graduation ceremony.  

Article 4  A security deposit is required for students who wish to rent a graduation gown after they have already completed the school-leaving procedures.  

Article 5  Students who wish to rent a graduation gown shall do so at the designated location within the prescribed period after paying the cleaning fee, and shall return the graduation gown by the designated deadline.  

Article 6  Graduation gowns shall be returned by the designated deadline. Late returns will result in a late fee of NT$50 per day (excluding holidays; a delay of less than one day shall count as one day); however, the total late fee shall not exceed the price of the graduation gown. The University may directly deduct the late fee from the security deposit, if applicable.  

Article 7  Renters shall exercise due care over the rented graduation gown and shall indemnify the University for loss of or damage to the rented item.  

Article 8  Renters shall return the rented graduation gown before proceeding with the school-leaving procedures and receiving a refund of the security deposit.  

Article 9  The Directives shall be passed by the Administrative Meeting and then implemented. The same shall apply when amendments are made.