填單時間Date and Time:

國立臺灣大學NATIONAL TAIWAN UNIVERSITY

移轉財物筆數Transferred Property/Item(Quantity):

財產/物品移動單List of Transferred Property/Items



※請填一式三聯 第一聯 送保管組存查

Please fill out form in triplicate (1st copy meant for Property Management Division for reference)

移動單編號Form No.:

移出單位(系所 (Department/Grad	移入單位 (Departme					保管組Property Management Division						
承辦人Processing	承辦人Pro	cessi	ng Cle	erk:								
聯絡電話Contact No.:			聯絡電話(Conta	ct No.	.:						
單位主管Unit Head:			單位主管U	Unit I	Head:							
財物編號 Property/Item No.	財物名稱 Name of Property/Item	廠牌 型式 Supplier / Type	取得日期 Date of Acquisition	量	單價 Unit Price	使用 年限 Useful Life	移出單位財產 管理人蓋章 Seal of Property Manager at Transferor Unit	移出單位財產 使用人蓋章 Seal of Property/Item User (Custodian) at Transferor Unit	移入單位財產 管理人蓋章 Seal of Property Manager at Transferee Unit	移入單位財產 使用人蓋章 Seal of Property/Item User (Custodian) at Transferee Unit	用途 Purpose of Use	存置 地點 Storage Location

填單時間Date and Time:

國立臺灣大學NATIONAL TAIWAN UNIVERSITY

移轉財物筆數Transferred Property/Item(Quantity):

財產/物品移動單List of Transferred



※請填一式三聯 第二聯 移出單位存查

 \Re Please fill out form in triplicate (2nd copy meant for transferor unit for reference)

移動單編號Form No

移出單位(系所)Transferred from:			移入單位					保管組Property Management Division				
(Department/Graduate Institute)			(Departme				ute)					
承辦人Processing	承辦人Pro	cessi	ng Cle	erk:								
聯絡電話Contact	聯絡電話(Conta	ict No.	.:								
單位主管Unit He	單位主管U	Jnit I	Head									
財物編號 Property/Item No.	財物名稱 Name of Property/Item	廠牌 型式 Supplier / Type	取得日期 Date of Acquisition	數 量 Qty	單價 Unit Price	使用 年限 Useful Life	移出單位財產 管理人蓋章 Seal of Property Manager at Transferor Unit	移出單位財產 使用人蓋章 Seal of Property/Item User (Custodian) at Transferor Unit	移入單位財產 管理人蓋章 Seal of Property Manager at Transferee Unit	移入單位財產 使用人蓋章 Seal of Property/Item User (Custodian) at Transferee Unit	用途 Purpose of Use	存置 地點 Storage Location

填單時間Date and Time:

國立臺灣大學NATIONAL TAIWAN UNIVERSITY

移轉財物筆數Transferred Property/Item(Quantity):

財產/物品移動單List of Transferred



※請填一式三聯 第三聯 移入單位存查

*Please fill out form in triplicate (3rd copy meant for transferee unit for reference)

移動單編號Form No

移出單位(系所)Transferred from:			移入單位					保管組Property Management Division				
(Department/Graduate Institute)			(Departme	nt/G	raduat	e Instit	ute)					
承辦人Processing	承辦人Pro	cessi	ing Cle	erk:								
聯絡電話Contact No.: 單位主管Unit Head:			聯絡電話(Conta	act No	.:						
			單位主管U	Jnit l	Head:							
財物編號 Property/Item No.	財物名稱 Name of Property/Item	廠牌 型式 Supplier / Type	取得日期 Date of Acquisition	數 量 Qty	單價 Unit Price	使用 年限 Useful Life	移出單位財產 管理人蓋章 Seal of Property Manager at Transferor Unit	移出單位財產 使用人蓋章 Seal of Property/Item User (Custodian) at Transferor Unit	移入單位財產 管理人蓋章 Seal of Property Manager at Transferee Unit	移入單位財產 使用人蓋章 Seal of Property/Item User (Custodian) at Transferee Unit	用途 Purpose of Use	存置 地點 Storage ocation