

NATIONAL TAIWAN UNIVERSITY
Directives Governing the Property Maintenance Fee Revenue
and Expense Management for the Yongji Road Dormitory
Managed by the Office of General Affairs

January 12, 2016 Approved and passed by the NTU President (via brief No. 1040089839)

- Article 1 National Taiwan University (NTU or “the University”) Office of General Affairs (“the Office”) formulates the NTU *Directives Governing the Property Maintenance Fee Revenue and Expense Management for the Yongji Road Dormitory Managed by the Office of General Affairs* (“the Directives”) to address the property management needs of the said dormitory.
- Article 2 The Yongji Road Dormitory (“the Dormitory”) specified in the Directives refers to the 11-story building owned by the University that comprises the following addresses: Nos. 1, 3, 5, 7, 9, 11, 15, and 17, Aly. 101, Ln. 30, Yongji Road, Taipei City.
- Article 3 The University may charge tenants a property maintenance fee (“property fee”) based on the Dormitory’s annual budget for the cleaning and maintenance of shared facilities, the standards for which shall be set separately by the Office.
- Article 4 The University shall deduct the property fee directly from tenants’ monthly remuneration for deposit in the “Yongji Road Dormitory Property Maintenance Fee” revenue account. If remuneration deduction cannot be done, or if the tenant has been approved to retain their assigned dormitory unit while on unpaid leave, the said tenant shall pay the property fee in cash or by demand check at the Cashier Division by the fifth of each month.
- Article 5 In the event that a tenant fails to pay the property fee in accordance with the preceding article for 2 consecutive months, the University shall seek collection of the unpaid fees, reclaim the assigned dormitory unit, and prohibit the tenant in question from applying for dormitory assignments at the University for a period of 2 years.
- Article 6 The property fee shall be used towards community security and cleaning; vector control and disinfection; cleaning of water towers and exterior walls; landscaping and maintenance; community public accident insurance; light-current system monitoring and maintenance; maintenance of firefighting equipment, electromechanical equipment, and elevators; and other expenses related to community management.
- Article 7 Property fee revenues and expenses shall be reconciled in accordance with NTU regulations. Any interest accrued shall go to the University for use at its discretion. Movable property purchased with property fee revenues shall be handled in accordance with applicable property management regulations of the University.
- Article 8 Property fee revenues shall be reserved for use in the Dormitory’s community management.

Article 9 The Directives shall be approved by the NTU President and then implemented. The same shall apply when amendments are made.