

NATIONAL TAIWAN UNIVERSITY

Directives Governing the Lease Application and Assignment of Off-Campus Serviced Apartments

March 09, 2021 Passed by the 3,089th Administrative Meeting

- Article 1 National Taiwan University (NTU or “the University”) formulates the NTU *Directives Governing the Lease Application and Assignment of Off-Campus Serviced Apartments* (“the Directives”) to regulate the lease applications and assignments of off-campus serviced apartments operated in association with the visiting scholars’ dormitory.
- Article 2 The Office of General Affairs shall be the responsible unit for reviewing the lease application and assignment of off-campus serviced apartments as described in the Directives.
- Article 3 The lease regulations and fee standards for off-campus serviced apartments for which a collaboration agreement has been signed between the University and an apartment management company (“the company”) shall be handled in accordance with the contract between the University and the company as well as the contract or agreement between the renter and the company.
- Article 4 Those who wish to lease an off-campus serviced apartment and who meet the eligibility requirements as stipulated in Article 5 herein may apply by requesting their associated unit to fill out an application and the unit head to affix a seal of approval.
- Article 5 Eligibility:
For the purpose of the Directives, renters must meet one of the following criteria to apply to lease an off-campus serviced apartment in accordance with the provisions of the Directives:
1. Personnel recruited under the University’s *Directives for Appointing Distinguished Chair Professors*; Yushan Scholars approved by the Ministry of Education; or experts/scholars who are winners of the Nobel Prize, a National Fellowship, or an award of equivalent caliber
 2. Personnel recruited under the University’s *Regulations for the Establishment of Chair Professorships*
 3. Personnel recruited under a program of the Ministry of Science and Technology, Executive Yuan, including the Grant for Recruiting Research Fellows, Research Project Program, or Visiting Science and Technology Personnel with MOST Funding; or lecturers/researchers recruited with the approval of the Administrative Meeting (excluding post-doctoral fellows and research assistants)
 4. Chair professors or visiting lecturers/researchers recruited by a functionally integrated research center that is subsidized or funded by the University under the Higher Education SPROUT Project
 5. Exchange or visiting scholars from a partner institution or an agency (organization) with which the University has an academic exchange agreement

6. Chair professors or visiting personnel employed by another agency (organization) who are not remunerated, who are not included in the personnel quota, and who lecture or conduct research at the University Priority may be given to applicants recruited under Subparagraph 1 or 2 of the preceding paragraph who also meet the requirement as stipulated in Article 3, Paragraph 1, Subparagraph 2 of the *Regulations for the Establishment of Chair Professorships*, with those recruited under Subparagraph 1 being considered first.

Visiting lecturers and scholars may also apply on the premise that doing so will not affect the rights of those qualifying under the previous two paragraphs.

Article 6 Except for the conditions described in Article 5, Paragraph 2, lease applications for off-campus serviced apartments shall be processed on a first come, first served basis.

Article 7 The term of the lease for off-campus serviced apartments applied for under the Directives shall be based on the employment period indicated on the renter's certificate of appointment or the expiry date of their contract with the University. In principle, leases for visiting lecturers and scholars without a certificate of appointment or contract shall be no more than three months.

Article 8 Renters who are no longer eligible to lease an apartment described herein due to contract expiry or appointment as a full-time faculty member shall, upon the University's notification of the company, complete the rental termination process in accordance with the applicable lease regulations and the contract between themselves and the company. Renters who violate the lease regulations or contract shall be handled in accordance with the said stipulations.

Article 9 The Directives shall be passed by the Administrative Meeting and then implemented on the date of promulgation.