

# NATIONAL TAIWAN UNIVERSITY

## Directives for the Management of Traffic on Campus

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March 14, 2006	Amended and passed by the 2,424 <sup>th</sup> Administrative Meeting
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July 20, 2021	Discussed and passed by the 3,098 <sup>th</sup> Administrative Meeting

### Chapter I General Provisions

- Article 1 National Taiwan University (NTU or “the University”) formulates the NTU *Directives for the Management of Traffic on Campus* (“the Directives”) to control vehicular access on campus, ensure the safety of faculty, staff, and students, and maintain the tranquility of the University. Matters not addressed herein shall be subject to other applicable regulations. The term “campus” in the preceding paragraph refers to both the Main Campus and the Shuiyuan Campus.
- Article 2 Except where special approval is granted, all parking spaces on the University’s Main Campus and Shuiyuan Campus (collectively, “campus”) shall be managed by the University.
- Article 3 The Office of General Affairs shall be the managing unit for all automobiles, motorcycles, and bicycles on campus.
- Article 4 Except for vehicles used by persons with disabilities and motorcycles approved for official purposes, only automobiles and bicycles may enter the campus. The term “bicycles” in the preceding paragraph shall exclude electric bicycles and bicycles with an auxiliary electric system.
- Vehicles that enter the University shall comply with traffic signage and markings on campus and shall be driven and parked in accordance with applicable regulations and shall follow the orders of Campus Security.
- Article 5 The University’s automobile parking spaces are divided into the following

types:

1. Main campus parking:
  - 1) Dedicated parking: Parking lots in front of the NTU Preschool and College of Management Classroom Building, Xinhai Road Underground Parking Lot, Xinsheng South Road Underground Parking Lot, and underground parking lots of any department/graduate institute buildings
  - 2) Roadside parking: Parking spaces located on on-campus roadways
2. Periphery parking: The Gongguan Parking Lot, Shuiyuan Campus Parking Lot, and parking lots located at the National Center for Research on Earthquake Engineering, Center for Biotech Research, and Graduate Institute of Environmental Engineering

Designated visitor parking (marked with blue lines) shall be installed in parking facilities located on the Main Campus.

Accessible parking (marked with blue lines and an accessibility icon) shall be installed in all University parking facilities. The University disclaims any responsibility for safeguarding vehicles parked in its parking facilities.

- Article 6 Users of automobiles and motorcycles shall exercise the due care of a prudent administrator in utilizing any parking facilities and shall indemnify the University for any deliberate or accidental damage incurred.

## **Chapter II Parking Permits**

- Article 7 Parking permits issued by the University are divided into the following types:
1. Main Campus parking permits for faculty, staff, students, and part-time faculty members
  2. Press parking permits
  3. Temporary parking permits
  4. VIP parking permits
  5. Business parking permits
  6. Periphery parking space permits for faculty, staff, students, and part-time faculty members
  7. Permits for parking spaces located at Lanes 30, 40, and 60, Section 3, Keelung Road
  8. Official parking permits

Only those with a parking permit described in Subparagraph 1 of the preceding paragraph may park their vehicle in a parking facility located on the Main Campus. Those with a parking permit described in Subparagraphs 2 through 6 and Subparagraph 8 may only park their vehicle in the parking facility indicated on the permit. Those with a parking permit described in Subparagraph 7 may only park their vehicle within the designated dormitory area; however, they may pass through the Main Campus without parking where necessary.

Vehicles with a periphery parking permit or parking permit for other

University campuses may be parked on the Main Campus during the daytime on Saturdays, Sundays, and holidays.

For better control of the University's vehicle parking permits, each managing unit may adjust the ratio for the issuance of vehicle parking permits based on actual need.

Article 8 Students who are not assigned on-campus housing may take part in a draw of lots for limited student vehicle parking permits in accordance with the applicable regulations at the beginning of each semester.

Companies that have a business relationship with the University shall submit an application to the head of the competent unit and the Office of General Affairs for approval in order to obtain a business parking permit. Those in a contractual relationship with the University shall submit a photocopy of the contract together with their application.

Those who meet the conditions set forth in Article 5, Paragraph 1, Subparagraphs 2 through 4 of the University's Regulations Governing Acknowledgements for Donations may apply for a VIP parking permit.

Journalists who wish to enter the University for press coverage purposes may apply for a press parking permit with the Office of the Secretariat.

Article 9 Parking permit holders may not transfer or lend their permit to a third party, forge or alter the permit, falsely report it as lost, or continue to use it after expiry.

Article 10 Except for the conditions described below, those without a permit who wish to enter the University in a vehicle shall be charged an hourly fee in accordance with the University's regulations:

1. Persons visiting the University for a school-wide official meeting or event, committee members for an oral defense or Ph.D. qualifying examination, as well as holders of a parking permit for any campus of the University shall be exempt from the hourly fee, provided that the competent unit has given prior notice to the General Service Division with the necessary supporting documents.
2. Official vehicles entering the University campus for telecommunications maintenance, postal delivery, utility services, fire services, or emergency response shall be exempt from the hourly fee.

Article 11 A person may not be issued more than one automobile parking permit. Applicants shall produce their driver's license, vehicle license (belonging to either the applicant themselves or their spouse), and faculty/staff/student ID for inspection in order to apply.

Applicants described in the preceding paragraph may submit the vehicle license of a secondary vehicle for inspection and registration on the University's Vehicle Management System when applying for a parking permit.

The permits described in the preceding two paragraphs may only be issued for vehicles registered under the applicant's own name or that of their spouse.

Article 12 Automobile parking permits shall be placed at a clearly visible location

behind the windshield for inspection and identification.

A processing fee of NT\$100 shall be charged for each re-issuance or replacement of an automobile parking permit.

Article 13 A person may not be issued more than one motorcycle permit. Motorcycle permits shall be renewed on a semester basis.

Motorcycle permits shall be placed at a clearly visible location at the front of the motorcycle or another location designated by the General Service Division. Motorcycles without a permit may not be parked on campus or in the parking lots located at the Changxing Street dormitories.

Applicants shall produce their driver's license, vehicle license (belonging to either the applicant themselves, their spouse, or their parents), and faculty/student ID card for inspection in order to apply.

Article 14 A replacement permit may be requested and obtained at the General Service Division if the original permit is damaged, lost, or stolen, or if the motorcycle is transferred to another owner.

Article 15 Faculty, staff, and students shall apply for a bicycle permit from the General Service Division and place it on a clearly visible part of their bicycle.

The validity period for bicycle permits is as follows:

1. Faculty and staff: Expiry upon the termination of employment
2. Students: 4 years for undergraduate students (7 years for the Department of Medicine, 6 years for the Department of Dentistry, and 5 years for the Department of Veterinary Medicine), 2 years for master's degree students, and 4 years for doctoral degree students. Students shall reapply if they have not yet graduated upon permit expiry.

Bicycle permit holders may request a replacement permit from the General Service Division if their original permit is damaged or when they replace their bicycle. A processing fee of NT\$10 per replacement shall apply but may be waived once per person per year.

Non-NTU personnel who wish to apply for bicycle permits shall pay an issuance fee of NT\$600. Said permit shall be valid for one year and may be renewed upon expiry.

The processing fee and issuance fee described in Paragraphs 3 and 4 respectively shall be deposited into the University Endowment Fund.

### **Chapter III Automobiles**

Article 16 Revenue from automobile/motorcycle parking permits and cleaning/maintenance fees for vehicles that are in violation shall be deposited into the University Endowment Fund but priority shall be given for their use towards the maintenance of traffic facilities and remuneration of related personnel.

Article 17 Underground parking facilities at each University building shall be reserved for personnel affiliated with a unit located in the building.

If the number of permits issued for each building to personnel described in

the preceding paragraph shall be less than 1.5 times the available number of parking spaces in the building, excess quota shall be released to other faculty and staff of the University.

If the number of applicants described in Paragraph 2 exceeds the number of permits available, assignees shall be determined by a draw of lots.

## **Chapter IV Motorcycles**

Article 18 University faculty, staff, and students shall register their motorcycles via the University's website before visiting the General Service Division to obtain a motorcycle permit

Each competent applying unit shall tabulate the information of those who are unable to complete the registration process described in the preceding paragraph and submit a list of names to the General Service Division to apply for permits on their behalf.

A vehicle license with a valid exhaust certification mark must be produced in order to receive a permit described in the preceding two paragraphs.

Permit holders shall park their motorcycle in the parking space indicated on their permit.

Motorcycles without a permit may not be parked at any parking facilities belonging to the University. Motorcycles that are parked without a permit at the University for more than 48 hours may be disposed of as abandoned vehicles by the University.

## **Chapter V Bicycles**

Article 19 The General Service Division shall remove abandoned bicycles from the University at least once per year. A notice shall be attached to each abandoned bicycle at least seven days prior to its removal.

Article 20 To facilitate campus planning, the University may modify or remove any existing bicycle parking spaces and move parked bicycles to nearby parking spaces or other locations for safekeeping.

Except in emergencies, the reason for relocation and destination shall be announced seven days in advance. The University may do anything in its power necessary for the relocation of bicycles.

Article 21 The General Service Division may relocate any bicycle parked on campus that meets any one of the following conditions:

1. Bicycles without a valid permit that remain so after seven days notice
2. Bicycles that are not parked in a parking space (rack) or that are not parked in the stipulated manner (direction).
3. Bicycles parked in a time-limited parking space outside of the permissible hours
4. Bicycles that are deemed unridable despite having a valid permit

A bicycle parked on campus that meets any of the following conditions shall

be deemed as parked in a noncompliant manner:

1. The bicycle's front wheel is not secured within the rack, where there is one.
2. The bicycle is clearly parked in a direction inconsistent with that of the rack or other bicycles parked at the same location, and there is no evidence suggesting that the bicycle has been deliberately moved or displaced by other persons.
3. The bicycle is parked in a manner that may be deemed as noncompliant parking, following proper notice.

A bicycle parked on campus that meets any of the following conditions shall be deemed as unrideable:

1. The bicycle has no handlebars.
2. The bicycle has no saddle/seat cushion.
3. The bicycle is lacking either wheel.
4. The bicycle's wheels are damaged beyond repair.
5. The bicycle's chain is broken.
6. The bicycle's chain or wheel frames are rusted to an extent that renders it unrideable.
7. The bicycle has collected considerable dust, indicating that it has not been used for an extended period of time.
8. Over 50% of the bicycle's frame is rusty.
9. The bicycle's general appearance indicates that it is no longer fit for use.

If necessary, the University may force a lock in order to relocate a bicycle.

Article 21–1 Bicycles impounded under Articles 19 through 21 shall be placed in the custody of the General Service Division for a stipulated period of time. Bicycles that remain unclaimed upon conclusion of the custody period shall be disposed of as waste.

The custody period described in the preceding paragraph shall begin from the month following the relocation:

1. The custody period shall be one month for bicycles impounded under Article 19 and Article 21, Paragraph 1, Subparagraph 4.
2. The custody period shall be two months for bicycles impounded under Article 20 and Article 21, Paragraph 1, Subparagraphs 1 through 3.
3. The custody period shall be extended to three months for bicycles impounded in June, or two months for those impounded in July.

Article 22 Personnel at the bicycle relocation lot shall maintain a detailed record of the location, custody period, and payable fees for each impounded bicycle and shall verify the owner's identity, affiliation, name, and a form of identification. Said owner shall provide their signature or attach a seal for verification purposes in order to claim a bicycle.

Article 23 In keeping the spirit of recycling and reuse, bicycles that are deemed to be waste under Article 21–1 may be auctioned off in accordance with the following provisions, pursuant to Article 5 of Taipei City's *Self-Government Ordinance for Dealing with Vehicles Obstructing Traffic*.

1. Auction notices shall be published on the General Service Division's website.
2. Auctions shall only be open to NTU faculty, staff, and students, as well as employees of the University's subsidiary organizations. Each person may only purchase one bicycle per auction.
3. Auction participants must produce proof of affiliation with the University in order to bid on a bicycle. Each person may only purchase one second-hand bicycle per academic year.
4. In the event that a second-hand bicycle is stolen (proof of a police report is required) or becomes unrideable within the same year of the auction, the purchaser may submit said proof or return the bicycle so as to be granted an exception to the purchase limit described in the preceding subparagraph.

Article 24 Auction prices shall be set at NT\$600, NT\$800, or NT\$1,200 based on market prices and the condition of the bicycle.

Article 25 Units that wish to install new bicycle racks (parking spaces) or modify/remove existing racks (spaces) shall apply with the General Service Division in advance.

Article 26 Auction revenue shall be deposited into the University Endowment Fund and shall be dedicated to bicycle-related affairs.

Article 27 Owners who wish to claim a bicycle taken under custody shall produce a form of identification and the receipt for the relocation/custody fee or other supporting documents for verification by the custodial personnel, who shall affix a stamp to the documents and return them to the owner.

Owners may ask a third party to claim a bicycle for them by signing an authorization letter.

Article 28 Bicycle owners shall follow all traffic safety regulations applicable to motor vehicles.

## **Chapter VI Fees**

Article 29 The University's automobile parking permits are divided into two types—daytime permits and nighttime permits.

Daytime parking permits are valid between 7 a.m. and 6 p.m., whereas nighttime parking permits are valid from 6 p.m. to 8 a.m. the following day. However, NTU faculty, staff, and students holding a daytime parking permit may park their vehicle from 5 a.m. to 3 a.m. of the following day.

Companies holding a daytime business parking permit may park their vehicle from 6 a.m. to 10 p.m.

Article 30 NTU faculty, staff, and students holding a daytime Main Campus parking permit shall be charged a monthly cleaning and maintenance fee of NT\$700, while those holding a full-day parking permit shall be charged a monthly cleaning and maintenance fee of NT\$1,000. Those holding a daytime periphery parking permit shall be charged a monthly cleaning and

maintenance fee of NT\$300, while those holding a full-day periphery parking permit shall be charged a monthly cleaning and maintenance fee of NT\$500.

In addition to the fee described in Paragraph 1, those applying for an automobile parking permit for any parking facility of the University shall pay a security deposit of either NT\$1,000 for a remote control or NT\$300 for an access card, depending on the access control system in the building. Those who have paid a security deposit will receive a refund upon returning the remote control or access card following the expiry or early termination of the permit.

Automobile parking permits issued to the University's quota-based faculty and staff shall be valid for one year and may be applied for in September each year. The applicable cleaning and maintenance fee shall be deducted from the applicant's remuneration. The same shall apply to faculty and staff applying mid-semester. Applying students and non-quota-based personnel shall pay the security deposit in cash at the time of application.

NTU students and full-time project personnel may only apply for permits for periphery parking or underground parking located at Xinhai Road, Xinsheng South Road, or the Biomedical Engineering Hall. Applications for these permits may be made in February and September each year. Full-time project personnel are exempt from draws of lots.

In order to receive a waiver of nighttime parking fees, NTU faculty and staff who have a temporary need to park their vehicle on the Main Campus between 3 and 5 a.m. for research or official purposes may fill out an application, have it signed by the head of their unit, submit it to the General Service Division for approval, and obtain the authorization of the NTU President.

The term "temporary" in the preceding paragraph shall mean a period of no longer than three days per instance. Temporary parking may not exceed nine days per month.

Official parking permits are only available to official vehicles belonging to government agencies in collaboration with the University, projects or experiments, organizations with an office at the University, and government-owned foundations which have a need to enter the University for official purposes. The available parking hours and fee standards for official permits shall be the same as those issued to NTU faculty, staff, and students. Cleaning and maintenance fee revenue derived from such permits shall be included as part of the revenue of the Main Campus parking lot, except in extraordinary circumstances, which shall be handled separately as a special case.

NTU faculty, staff, and students holding an indoor motorcycle parking permit shall be charged a monthly fee of NT\$100.

Article 31 Incoming business vehicles may be issued a business automobile parking permit following certification by the competent unit. A monthly cleaning and maintenance fee of NT\$2,400 shall be charged for each permit.

Businesses in a long-term contractual relationship with the University may apply for a business automobile parking permit with their contract and be



charged a monthly cleaning and maintenance fee of NT\$1,800 per permit. Businesses that wish to park their vehicle on campus during nighttime for business purposes may apply for a full-day business vehicle parking permit following certification by the competent unit and be charged a monthly cleaning and maintenance fee of NT\$3,000 per permit.

Businesses whose vehicle has already been issued a permit but must move across more than 2 zones of the University may receive a 50% discount on permits for additional zones.

Vehicles belonging to employees of the Shuiyuan Campus' Innovation and Incubation Center may be issued a Shuiyuan Campus automobile parking permit, each of which shall incur a monthly cleaning and maintenance fee of NT\$700. Vehicles belonging to employees of a resident company at the Innovation and Incubation Center shall incur a monthly cleaning and maintenance fee of NT\$1,000. Employees who wish to park their vehicle on the Shuiyuan Campus during nighttime for business purposes may apply for a full-day business automobile parking permit with the certification of the competent unit and be charged a monthly cleaning and maintenance fee of NT\$3,000 per permit.

The permits described in Paragraph 1 shall be valid for a period of 1 month. The permits described in Paragraph 2 shall be valid for the term of the contract. The permits described in Paragraph 3 shall be valid for a period of one year.

On-campus businesses in a contractual relationship with the University may be exempt from the cleaning and maintenance fee if their vehicle remains in the University for less than 30 minutes. However, for stays of over 30 minutes, they shall be charged for the entirety of their stay, beginning from the moment their vehicle enters the University.

Article 32 Automobile parking permit holders who wish to terminate their permit shall return the permit to the University. Refunds for motor vehicle parking permits shall be calculated on a monthly basis and shall be processed in the month following permit termination. Where an invoice (taxable) is issued, a 10% administrative handling fee shall be deducted before the remaining balance may be refunded. Where a receipt (tax-exempt) is issued, a 5% administrative handling fee shall be deducted before the remaining balance may be refunded.

Article 33 NTU faculty, staff, and students who hold a disability card may present the card to apply for a daytime automobile parking permit without charge.

Applicants described in the preceding paragraph who wish to park their vehicle during nighttime shall apply for a full-day automobile parking permit in accordance with applicable regulations. A cleaning and maintenance fee of NT\$300 shall be charged for each full-day Main Campus automobile parking permit. A cleaning and maintenance fee of NT\$200 shall be charged for each full-day automobile parking permit for parking lots located near the Main Campus (including the Gongguan Parking Lot, Shuiyuan Campus Parking Lot, as well as parking lots located at the National Center for Earthquake Engineering, Center for Biotech Research, and Environment Research Building).

Article 34 Except in the circumstances described in the provisions of Article 10, drivers who enter the University without an automobile parking permit shall be charged an hourly fee in accordance with the following standards:

1. A cleaning and maintenance fee of NT\$30 per 30 minutes shall be charged for automobiles entering the Main Campus.
2. A cleaning and maintenance fee of NT\$20 per 30 minutes shall be charged for automobiles entering the Xinhai Road underground parking lot, Xincheng South Road underground parking lot, or Gongguan parking lot, but a 50% discount shall apply between 12 and 8 a.m.
3. A cleaning and maintenance fee of NT\$15 per 30 minutes shall be charged for automobiles entering the Shuiyuan Campus parking lot.
4. Large heavy motorcycles are prohibited from entering the University or parking in its motorcycle parking lots. Those which enter the University's parking facilities shall be subject to the same parking regulations and cleaning and maintenance fees as automobiles.
5. Electric bicycles and bicycles with an auxiliary electric system that enter the University's parking facilities shall be subject to the same regulations as motorcycles in terms of parking spaces, cleaning and maintenance fees, and penalties for traffic violations.

NTU faculty, staff, students, part-time faculty members, full-time project personnel, alumni, and retired faculty, as well as persons with disabilities not affiliated with the University, may apply for a discounted rate by providing the necessary supporting documents. Those who wish to pay with an electronic stored value card may submit the aforementioned supporting documents to receive the discounted rate when using their card.

NTU faculty, staff, students, part-time faculty members, and full-time project personnel entering the University for less than 30 minutes shall be exempt from the preceding charges. However, for a stay over 30 minutes, they shall be charged for the entirety of their stay, beginning from the moment their vehicle enters the University.

The cleaning and maintenance fee for the University's parking facilities shall be assessed on a half-hourly basis. Any period shorter than 30 minutes shall be counted as 30 minutes.

For vehicles with no entry or parking record, the cleaning and maintenance fee shall be assessed from 12 a.m. of the particular day on which the vehicle exits the University or its parking facilities.

Taxis entering the University shall be charged but may be exempt for stays shorter than 30 minutes. However, if a taxi is parked in any of the University's parking facilities, or if it stays on campus for more than 30 minutes, a charge will be incurred for the entirety of the stay, beginning from the moment the vehicle enters the University.

Article 35 The chief organizing unit of an event must submit an application to the General Service Division and obtain special prior approval in order to bring large vehicles onto campus. Such large vehicles may not arbitrarily make U-turns, and shall be parked in a designated area.

The term "large vehicle" in the preceding paragraph refers to tour buses seating 20 or more persons, trucks weighing 3.5 metric tons or above, and

heavy construction vehicles.

Article 36 Personnel without an NTU automobile parking permit who wish to apply for one for the Gongguan parking lot, Xinhai Road underground parking lot, or Xinsheng South Road underground parking lot shall submit the original copy for verification together with a photocopy of their driver's license, vehicle registration license, and National ID.

The following cleaning and maintenance fees shall apply: NT\$7,000 per month for each full-day monthly pass, NT\$5,500 per month for each daytime monthly pass, and NT\$3,000 per month for each nighttime monthly pass. A discount may be applied to parking fees assessed on a half-hourly basis.

The following cleaning and maintenance fees shall apply to NTU alumni, retired faculty, and residents of Daxue, Xuefu, Longpo, Shuiyuan, Wensheng, Longyuan, Longquan, Fushui, Longmen, Wolong, Gufeng, and Fanghe Villages who are applying for a parking permit for the Gongguan or Shuiyuan Campus parking lot: NT\$4,500 per month for each full-day monthly pass, NT\$3,000 per month for each daytime monthly pass, and NT\$2,500 per month for each nighttime monthly pass.

The following cleaning and maintenance fees shall apply to NTU alumni, retired faculty, and village residents listed in the preceding paragraph who wish to apply for a parking permit for the Xinhai Road or Xinsheng South Road underground parking lot: NT\$6,300 per month for each full-day monthly pass, NT\$5,000 per month for each daytime monthly pass, NT\$2,700 per month for each nighttime monthly pass, and NT\$4,000 per month for each nighttime and holiday (including Saturdays, Sundays, and national holidays) monthly pass.

The preceding fees will be prorated for the first month based on the actual number of days used.

Those holding a daytime or nighttime pass shall be charged on a half-hourly basis for parking their vehicle outside of the permissible hours.

Except where other discounts apply, applicants may choose to pay six months' fees in advance to receive a 10% discount.

Among all villages listed in the preceding paragraph, only residents of Xuefu, Daxue, Longpo, Longmen, Longyuan, Wolong, Shuiyuan, and Fushui Villages are entitled to the discounted rate for temporary parking.

Article 37 The cleaning and maintenance fee for paid motorcycle parking at the University shall be assessed on a daily/pay-per-use basis. A charge of NT\$20 shall be assessed on the first day, and an additional charge of the same amount shall apply to each additional day of parking. A motorcycle may not be parked at the University for more than two weeks, or it may be subject to relocation by the University.

NTU faculty, staff, and students may enjoy a 50% discount for temporary parking, but they must use an electronic stored value card that has been configured for the discount or present a form of identification and pay at the management center in order to receive the discount.

Non-NTU personnel who wish to apply for a full-day monthly pass shall be charged a cleaning and maintenance fee of NT\$300 per month, while NTU

faculty, staff, and students shall be charged at a discounted rate of NT\$200 per month. Similar to automobile parking permits, the preceding fees will be prorated for the first month based on the actual number of days used.

## **Chapter VII Penalties**

Article 38 A vehicle entering the University that has any of the following violations may be stopped by the Campus Security for inspection, violation confirmation, and subsequent handling:

1. The vehicle is parked or being driven on campus without any entry or parking record.
2. No automobile parking permit or supporting documents are placed in a clearly visible location behind the vehicle's windshield.
3. The motor vehicle is not parked in a designated area or within a parking space, or is parked in a manner inconsistent with the applicable regulations.
4. The vehicle is parked on campus outside of the permissible hours indicated on its parking permit.
5. The license plate number of the parked vehicle is inconsistent with the number indicated on the parking permit.
6. The parking permit has been forged or altered in order to gain entry into the University.
7. The driver/rider does not yield to pedestrians and cyclers, goes over the speed limit, sounds their horn, is practicing driving, weaves in and out of traffic, or violates other applicable traffic regulations on campus.
8. The vehicle is a motorcycle being ridden or parked on campus that neither belongs to a person with a disability nor is being used for official purposes.
9. The vehicle occupies accessible parking.
10. The vehicle or its driver demonstrates other prohibited behavior.
11. The vehicle or its driver violates any other applicable administrative guidelines of any parking facility on campus.

Violations of the preceding paragraph shall be documented, and the vehicle in question may be locked and charged a cleaning and maintenance fee assessed on a half-hourly basis. Those who use an expired permit shall be charged for temporary parking beginning from the day following the expiry of said permit. Those who use a forged or altered permit shall be charged for temporary parking beginning from the date on which the offenders began using the forged or altered permit.

Vehicles locked under Paragraph 1 will incur a cleaning and maintenance fee of NT\$500 (for automobiles) or NT\$300 (for motorcycles). Motorcycles that are towed will incur an additional towing fee of NT\$200 and a daily custody fee of NT\$50. The custody fee may be waived for motorcycles that are in custody for no longer than 30 minutes.

Vehicles occupying accessible parking, as described in Paragraph 1, will

incur twice the amount of the standard cleaning and maintenance fee.

Article 39 A permit holder in severe violation of Article 9 who publicly insults or defames enforcement personnel, as verified by the competent unit, shall have their automobile parking permit revoked and be barred from renewing their permit in the following term. If said violation is committed by a student, the student may be referred to the Student Disciplinary Committee for further handling.

Article 40 In order to unlock a motor vehicle locked due to a violation, the owner shall first present a form of identification, provide their name and associated units (or academic programs), and pay the necessary fees.

Article 41 The General Service Division shall take photo evidence of bicycles in violation of applicable regulations before towing them and shall publish the locations and photos of towed bicycles on its Online Bicycle Management System by the end of the day on which they are towed.

Owners of a towed bicycle shall visit the Online Bicycle Management System to search for violation records, print out a bicycle claim form, and present it along with a form of identification at the tow yard to claim their bicycle.

Towed bicycles shall be claimed within two months of the online announcement, or they shall be disposed of or auctioned by the General Service Division as abandoned property.

Owners of a bicycle with a valid permit used for non-business purposes which is towed more than three times in a given academic year due to violations of Article 21, Paragraph 1, Subparagraphs 1 through 3 shall be charged a relocation fee of NT\$50 each instance thereafter. Owners of a bicycle without a valid permit used for non-business purposes shall be charged a relocation fee of NT\$100 each time the bicycle is towed.

Owners of a bicycle used for business purposes which is towed due to a violation of the same subparagraphs described above shall pay both a relocation fee and a custody fee. The relocation fee shall be NT\$100 per instance, and the custody fee shall be NT\$25 per 12 hours for each vehicle. Revenue from both fees shall be deposited into the University Endowment Fund.

In the event that a bicycle becomes lost while in the custody of the General Service Division, its owner may choose one of the bicycles available in the next auction as compensation; if a bicycle is damaged, the General Service Division shall be responsible for repairing it or handle it as lost.

Article 42 The General Service Division may publish offenders' names, associated units (or academic programs), and the facts of their violations.

Article 42-1 Traffic violations on campus shall be processed in accordance with the University's Standards Governing the Processing of Traffic Violations on Campus.

The Standards described in the preceding paragraph shall be formulated separately by the Office of General Affairs.

Article 43 Those who wish to dispute any resolutions pertaining to the Directives shall

file an appeal with the University's Campus Traffic Management Committee in writing.

Article 44 The Directives shall be passed by the Administrative Meeting and then implemented on the date of promulgation.