

NATIONAL TAIWAN UNIVERSITY

Directives for the Management of Traffic on Campus

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Chapter I General Provisions

Article 1 National Taiwan University (NTU or “the University”) formulates the *NTU Directives for the Management of Traffic on Campus* (“the Directives”) to control vehicular access on campus, ensure the safety of faculty, staff, and students, and maintain the tranquility of the University.

Article 2 All vehicular traffic and parking areas on the University’s Main Campus and Shuiyuan Campus (collectively, “campus”) shall be managed and coordinated by the University in accordance with the Directives, except where special approval is granted, in which case management shall follow the terms of that approval.

Article 3 The Office of General Affairs shall be the managing unit for all automobiles, motorcycles, and bicycles on campus.

Article 4 Except for vehicles used by persons with disabilities and motorcycles approved for official purposes, only automobiles and bicycles may enter the campus.

The term “bicycles” in the preceding paragraph shall not include mini electric two-wheel vehicles.

Vehicles entering the University’s campus shall comply with traffic signage and markings on campus and shall be driven and parked in accordance with applicable regulations and shall follow the orders of Campus Security.

Article 5 Automobile parking spaces on the University’s campus are categorized into the following types:

1. Main campus parking:

1) Off-street parking: Parking lots located in front of the NTU Preschool and Main Library, parking lot located behind the NTU Department of Physics/Center for Condensed Matter Sciences, Xinhai Underground Parking Lot, Xincheng South Road Underground Parking Lot, and underground parking lots located at NTU buildings and dormitories.

2) Roadside parking: Parking spaces located on on-campus roadways.

2. Peripheral parking: Gongguan Parking Lot, Shuiyuan Campus Parking Lot, Fanglan First Parking Lot, Fanglan Third Parking Lot, and parking lot located at the NTU Center for Biotechnology.

Designated visitor parking (marked with blue lines) shall be installed in parking facilities located on the Main Campus.

Accessible parking (marked with blue lines and an accessibility icon) shall be installed in all University parking facilities.

The University disclaims any responsibility for safeguarding vehicles parked in its parking facilities.

Article 6 Users of automobiles and motorcycles shall exercise the due care of a prudent administrator in utilizing any parking facilities and shall indemnify the University for any deliberate or accidental damage incurred.

Chapter II Parking Permits for Automobiles and Motorcycles and Identification Stickers for Motorcycles and Bicycles

Article 7 Parking permits issued by the University are categorized into the following types:

1. Parking permits for faculty, staff, students, and part-time faculty members for parking facilities on the Main Campus.
2. Press parking permits.
3. Temporary parking permits.
4. VIP parking permits.
5. Business parking permits.
6. Parking permits for faculty, staff, students, and part-time faculty members for peripheral parking facilities.
7. Permits for parking spaces located at Lanes 30, 40, and 60, Section 3, Keelung Road.
8. Official parking permits.

Only those with a parking permit described in Subparagraph 1 of the preceding Paragraph may park their vehicle in a parking facility located on the Main Campus. Those with a parking permit described in Subparagraphs 2 through 6 and Subparagraph 8 may only park their vehicle in the parking facility indicated on the permit. Those with a parking permit described in Subparagraph 7 may only park their vehicle within the designated dormitory area; however, they may pass through the Main Campus without parking where necessary.

Vehicles with a peripheral parking permit or parking permit for other University campuses may be parked on the Main Campus during the daytime on Saturdays and Sundays.

For better control of the University's vehicle parking permits, each managing unit may adjust the ratio for the issuance of vehicle parking permits based on actual need.

Article 8 At the beginning of each semester, NTU students may apply for limited-quota student automobile parking permits, and their application will be accepted by lottery result announced by the General Service Division.

Companies that have a business relationship with the University shall submit an application to the head of the competent unit and the Office of General Affairs for approval in order to obtain a business automobile parking permit. Companies

that have signed a contract with the University shall attach a copy of the contract when submitting the application for parking permits.

Those who meet the conditions set forth in Article 5, Paragraph 1, Subparagraphs 2 through 4 of the *NTU Regulations for Acceptance and Acknowledgements of Donations* shall be eligible for a VIP parking permit, the application of which shall be submitted by relevant units on their behalf to the General Service Division.

For journalists entering the University for press coverage purposes, the Office of the Secretariat shall submit applications for press parking permits on their behalf to the General Service Division.

Government agencies collaborating with the University, project or experiment-related entities, on-campus units, and government-affiliated juridical persons requiring access to the University for official business may apply to the General Service Division for official parking permits.

Article 9 Automobile parking permit holders may not transfer or lend their parking permits issued by the University to a third party, forge or alter the permit, falsely report it as lost, or continue to use it after expiry.

Article 10 Those without a permit who wish to enter the University in a vehicle shall be charged an hourly fee in accordance with the University's regulations, except for the conditions described below:

1. Persons visiting the University for a school-wide official meeting or event, committee members for an oral defense or Ph.D. qualifying examination, as well as holders of a parking permit for any campus of the University shall be exempt from the hourly fee, provided that the competent unit has given prior notice to the General Service Division with the necessary supporting documents.
2. Official vehicles entering the University campus for telecommunications maintenance, postal delivery, utility services, fire services, or emergency response shall be exempt from the hourly fee.

Article 11 Each individual is limited to applying for one parking permit, which shall be valid only for a vehicle owned by the applicant or their spouse.

When applying for an automobile parking permit, applicants shall submit the following items for verification: a valid driver's license, vehicle registration (of the applicant or their spouse), and either a faculty/staff ID or student ID. Applicants may also submit the vehicle registration for an alternate vehicle for verification. The University will record the vehicle registration in the NTU vehicle management system for reference.

Article 12 Automobile parking permits shall be placed at a clearly visible place behind the windshield for inspection and identification.

A processing fee of NT\$100 shall be charged for each re-issuance or replacement of an automobile parking permit.

Article 13 NTU faculty, staff, and students may apply for motorcycle identification stickers and indoor motorcycle parking permits for on-campus parking facilities. Each person is limited to one motorcycle identification sticker.

In order to apply for a motorcycle parking permit or identification sticker, applicants shall first register their vehicle information on the NTU parking permit application website. They shall then submit their valid driver's license, vehicle registration (of their own, their spouse, or their parents), and either their faculty/staff ID or student ID for verification to the General Service Division. Only after completing these steps may they proceed to completing settings on the website and collecting their parking permit or identification sticker.

For those who are unable to register their vehicle information on the website as stipulated in the preceding Paragraph, their affiliated units shall compile the information and apply with the General Service Division to collect their motorcycle identification stickers.

Article 14 Motorcycle identification stickers issued by the University shall be affixed to a clearly visible place on the front of the motorcycle or to a place designated by the General Service Division. Motorcycles without an identification sticker may not be parked on campus or in the parking lots located at the Changxing Street dormitories.

Motorcycles with an identification sticker shall be parked at designated motorcycle parking as specified in the settings of the parking permit.

Motorcycles without an identification sticker may not enter any campus of the University or be parked at any parking facilities belonging to the University. In the event that they are parked at the University for more than 48 hours, they will be regarded as abandoned vehicles and handled by the University at its discretion.

Article 15 A replacement identification sticker may be requested and collected at the General Service Division if the motorcycle identification sticker issued by the University is damaged, lost, or stolen, or if the motorcycle is transferred to another owner.

Article 16 Faculty, staff, and students shall apply for bicycle identification stickers with the General Service Division and affix them to a clearly visible part of their bicycle.

The validity period for bicycle identification stickers is as follows:

1. Faculty and staff: Expiry upon retirement or termination of employment.
2. Students: 4 years for undergraduate students (7 years for the Department of Medicine, 6 years for the Department of Dentistry, 5 years for the Department of Veterinary Medicine, 6 years for Department of Physical Therapy), 2 years for master's degree students, and 4 years for doctoral degree students. Students shall reapply if they have not yet graduated upon permit expiry.

Non-NTU personnel may apply for bicycle identification stickers with the University's General Service Division. The identification stickers shall be valid for one year, and a new application shall be submitted for renewal upon expiry.

In the event of damage to the bicycle identification sticker or replacement of the bicycle, holders shall apply for re-issuance or replacement of the identification sticker with the General Service Division. Each person may apply for re-issuance or replacement without charge once per year, after which a processing fee of NT\$10 shall be charged for each subsequent request. Non-NTU personnel may apply for re-issuance or replacement without charge once within validity period, after which a processing fee of NT\$10 shall be charged for each subsequent request.

Article 17 Both the processing fees for automobile parking permits as stated in Article 12, Paragraph 2, and the processing fees for bicycle identification stickers as stated in Paragraph 3 of the preceding Article, shall be deposited to the NTU University Endowment Fund. However, they may be prioritized for use in the maintenance of traffic facilities and the payment of salaries for relevant management personnel.

Article 18 Underground parking facilities at each University building shall be reserved for personnel affiliated with the unit located in the building.

In the event that the number of parking permits issued for personnel described in the preceding paragraph is less than 1.5 times the available parking spaces in the building, the excess quota shall be released to other faculty and staff of the University. However, if the number of parking permit applications exceeds the allocated quota, applicants shall be determined by lottery.

Chapter III Towing and Auction of Bicycles

Article 19 The University shall tow abandoned bicycles at least once per year.

The term “abandoned bicycles” as specified in this Chapter refers to bicycles parked on NTU campus that meet one of the following conditions:

1. The bicycle has no handlebar.
2. The bicycle has no saddle/seat cushion.
3. The bicycle is missing one of its two wheels.
4. The bicycle’s wheels are damaged beyond repair.
5. The bicycle’s chain is broken.
6. The bicycle’s chain or gears are rusted to the point of being unrideable.
7. The bicycle has accumulated dust, indicating prolonged disuse.
8. Over 50% of the bicycle’s frame is rusted.
9. The overall appearance of the bicycle indicates that it is unfit for use.

For bicycles that meet any one of the conditions specified in the preceding paragraph, the University shall affix a towing notice to each bicycle, allowing seven days for the owner to take action. If no action is taken within this period, the University shall proceed with towing at its discretion.

Article 20 To facilitate campus planning, the University may modify or remove any existing bicycle parking spaces and relocate parked bicycles to nearby parking spaces or other appropriate locations for safekeeping.

Except in emergencies, the University shall announce relocating reasons and destinations no later than seven days prior to the relocation under the preceding paragraph.

In cases where bicycles are parked in designated parking spaces at the University and need to be relocated due to campus construction or other requirements, they may be temporarily relocated to a suitable location.

Owners of bicycles temporarily relocated in accordance with the preceding paragraph shall move their bicycles back to a designated parking space before the reason for the temporary relocation ceases. If the owners fail to do so, the University may tow the bicycles in accordance with the preceding article or Article 21.

Article 21 The University may tow, at its discretion, any bicycle parked on campus that meets any one of the following conditions:

1. Bicycles without a valid identification sticker that remain so after seven days of notice.
2. Bicycles not parked in a bicycle rack (space) or not parked in the stipulated direction (manner) when in a parking area.
3. Bicycles parked in a time-limited parking area outside of the permissible hours.

A bicycle parked in designated bicycle parking spaces on NTU campus that meets any one of the following conditions shall be deemed as noncompliant:

1. The bicycle's front wheel is not secured within the rack, where applicable.
2. The bicycle is clearly parked in a direction inconsistent with the bicycle rack or the orientation of other bicycles, with no indication that the bicycle has been moved or displaced by others.
3. The bicycle is parked in violation of announcements made by the General Service Division.

Article 21-1 The University shall take photographs for documentation when towing bicycles in accordance with Article 19 through 21, and shall post the photos and towing details on the General Service Division's Bicycle Online Management System webpage within 7 days of relocation.

The University may, if necessary, break the bicycle locks when towing bicycles in accordance with Article 19 through 21.

Article 21-2 Bicycles towed under the preceding three articles shall be deemed abandoned if unclaimed or unmoved after a specified custody period, and the University may dispose of or auction them at its discretion.

The specified custody period mentioned in the preceding paragraph shall be calculated from the month following the date of towing as follows:

1. The custody period shall be 1 month for bicycles impounded under Article 19.
2. The custody period shall be 2 months for bicycles impounded under Article 20, Paragraph 1 and Paragraph 4, and Article 21.
3. The custody period shall be 3 months for bicycles impounded in June and 2 months for bicycles impounded in July, exempt from the restrictions of the preceding 2 subparagraphs.

Article 22 Owners of bicycles that are towed by the University in accordance with Articles 19 through 21 shall submit an application to retrieve their bicycles from the University bicycle pound within the custody period specified in the preceding article. The application shall include a copy of their National ID or other sufficient proof of identification (containing at least a photograph, National ID number, and birth date). They may retrieve their bicycles only after submitting the application and paying the fees as stipulated in Article 44.

Those who entrust another person to handle the retrieval process as specified in the preceding paragraph shall additionally submit a copy of the trustee's National ID or other sufficient proof of identification (containing at least a photograph, National ID number, and birth date) and an authorization letter.

In the event that bicycles without identification stickers are applied for retrieval, owners shall first obtain a temporary identification number from the NTU Bicycle Online Management System before proceeding with the retrieval process.

Personnel at the NTU bicycle pound shall maintain detailed records of the location, custody period, and fee payment for each impounded bicycle and shall verify the retriever's name, affiliation, and relevant identification documents. The retriever shall provide their signature or affix their seal for verification purposes when claiming a bicycle.

Article 23 In keeping the spirit of recycling and reuse, bicycles that are deemed abandoned under Article 21-2 may be auctioned off in accordance with the following manners, pursuant to Article 5 of *Taipei City's Self-Government Ordinance for Dealing with Vehicles Obstructing Traffic*.

1. Auction notices shall be published on the General Service Division's website.
2. Auctions shall only be open to NTU faculty, staff, and students, as well as employees of the University's subsidiary organizations. Each person may only purchase one bicycle per auction.
3. Auction participants must produce proof of affiliation with the University in order to bid on a bicycle. Each person may only purchase one second-hand bicycle per academic year.

In the event that a second-hand bicycle is stolen (proof of a police report is required) or becomes unrideable within the same year of the auction, the purchaser may submit said proof or return the bicycle so as to be granted an exception to the purchase limit described in the preceding subparagraph.

- Article 24 Auction prices shall be set at NT\$600, NT\$800, or NT\$1,200 based on market prices and the condition of each bicycle.
- Article 25 NTU units that wish to install new bicycle racks (parking spaces) or modify/remove existing racks (spaces) shall apply with the General Service Division in advance.
- Article 26 Auction revenue shall be deposited into the NTU University Endowment Fund and shall be dedicated to bicycle-related affairs.
- Article 27 Bicycle owners shall follow all traffic safety regulations applicable to motor vehicles.

Chapter IV Fee Standards

- Article 28 The automobile parking permits issued by the University are divided into three types based on parking time: daytime, nighttime, and all-day.

The parking time for those with daytime automobile parking permits shall be from 7:00 a.m. to 6:00 p.m.; the parking time for those with nighttime automobile parking permits shall be from 6:00 p.m. to 8:00 a.m. the following day; the parking time for those with all-day automobile parking permits shall be 24 hours. However, the parking time for NTU faculty, staff, and students with daytime parking permits shall be from 5:00 a.m. to 3:00 a.m. the following day.

The parking time for holders of daytime business parking permits shall be from 6:00 a.m. to 10:00 p.m.

- Article 29 NTU faculty, staff, and students holding daytime automobile parking permits for the Main Campus shall be charged a monthly cleaning and maintenance fee of NT\$700, while those holding all-day automobile parking permits for the Main Campus shall be charged a monthly cleaning and maintenance fee of NT\$1,000. Those holding daytime automobile parking permits for peripheral parking shall be charged a monthly cleaning and maintenance fee of NT\$300, while those holding all-day automobile parking permits for peripheral parking shall be charged a monthly cleaning and maintenance fee of NT\$500.

In addition to the fee described in Paragraph 1, those applying for an automobile parking permit for any parking facilities of the University shall pay a security deposit of either NT\$1,000 for a remote control or NT\$300 for an access card, depending on the access control system of each building. If the permit is returned or not renewed, the security deposit will be refunded without interest upon return of the remote control or access card.

Automobile parking permits issued to the University's quota-based faculty and staff shall be valid for one year and shall be applied for in September each year. Applicable cleaning and maintenance fees specified in Paragraph 1 shall be deducted from the applicant's remuneration. The same applies to those obtaining permits during a semester.

Students and non-quota-based personnel shall pay the cleaning and maintenance

fees specified in Paragraph 1 in cash at the time of obtaining their permits.

NTU students and full-time project personnel may only apply for automobile parking permits for peripheral parking or underground parking located at Xinhai Road, Xinsheng South Road, or the Biomedical Engineering Hall. Applications for these permits shall be made in February and September each year. However, full-time project personnel are exempt from draws of lots.

Article 30 NTU faculty, staff, and students holding a disability card may present their cards to apply for a daytime automobile parking permit without charge.

Applicants described in the preceding paragraph who wish to park their vehicle during nighttime shall apply for an all-day automobile parking permit in accordance with applicable regulations.

Those holding a daytime peripheral parking permit shall be charged a monthly cleaning and maintenance fee of NT\$300, while those holding an all-day peripheral parking permit shall be charged a monthly cleaning and maintenance fee of NT\$200.

Article 31 NTU faculty and staff who have temporary needs to park their vehicles on the Main Campus between 3 and 5 a.m. for research or official purposes may receive a waiver of nighttime parking fees after they fill out an application form, have it signed by the head of their unit, submit it to the General Service Division for approval, and obtain approval from the Vice President for General Affairs.

The term “temporary” in the preceding paragraph shall refer to a period of no longer than 3 consecutive days per instance. Temporary parking may not exceed 9 days per month.

Article 32 NTU faculty, staff, and students holding indoor motorcycle parking permits shall be charged a monthly cleaning and maintenance fee of NT\$100.

Non-NTU personnel who apply for bicycle identification stickers shall pay an annual cleaning and maintenance fee of NT\$600 (NT\$50 per month). The identification stickers shall be valid for 1 year, and a new application shall be submitted for renewal upon expiry.

Article 33 Holders of official parking permits issued by the University shall be subject to the same parking time and fee standards as NTU faculty, staff, and students. The cleaning and maintenance fees collected shall be deposited into the revenue of Main Campus parking. However, those with justifiable causes shall be handled with signed approval through special projects.

Holders of business parking permits issued by the University shall be charged a monthly cleaning and maintenance fee of NT\$2,400 per permit, with each permit valid for 1 month.

Companies that have signed a long-term contract with the University and applied for a business parking permit using a copy of the contract shall be charged a monthly cleaning and maintenance fee of NT\$1,800 per permit for the duration specified in the contract.

Those who need to park their vehicle on campus during nighttime for business purposes may apply for an all-day business vehicle parking permit following certification by the competent unit and be charged a monthly cleaning and maintenance fee of NT\$3,000 per permit.

Companies that have obtained a business parking permit but require to access more than 2 zones of the University for construction purposes shall apply for permits for additional zones and may receive a 50% discount on the cleaning and maintenance fee for every additional zone.

On-campus companies in a contractual relationship with the University, following certification by the competent unit, may be exempt from the cleaning and maintenance fee in the event that their delivery vehicle leaves the University within 30 minutes. However, for stays exceeding 30 minutes, they shall be charged for the entirety of their stay, beginning from the moment their vehicle enters the University.

Article 34 Vehicles belonging to employees of the Shuiyuan Campus' Innovation and Incubation Center may be issued a Shuiyuan Campus automobile parking permit, each of which shall be valid for 1 year and incur a monthly cleaning and maintenance fee of NT\$700. Vehicles belonging to employees of a resident company at the Innovation and Incubation Center shall incur a monthly cleaning and maintenance fee of NT\$1,000.

Companies that wish to park their automobiles on Shuiyuan campus during nighttime for business purposes may apply for an all-day business automobile parking permit following certification by the competent unit and be charged a monthly cleaning and maintenance fee of NT\$2,000 per permit.

Article 35 Except for the circumstances described in the provisions of Article 10, drivers who enter the University without an automobile parking permit issued by the University shall be charged in accordance with the following standards:

1. A cleaning and maintenance fee of NT\$30 per 30 minutes shall be charged for automobiles entering the Main Campus.
2. A cleaning and maintenance fee of NT\$20 per 30 minutes shall be charged for automobiles entering the Xinhai Underground Parking Lot, Xinsheng South Road Underground Parking Lot, or Gongguan Parking Lot. However, the rate shall be halved between 12 a.m. and 8 a.m.
3. A cleaning and maintenance fee of NT\$20 per 30 minutes shall be charged for automobiles entering the Shuiyuan Campus parking lot.

NTU faculty, staff, students, part-time faculty members, and full-time project personnel entering the University for less than 30 minutes shall be exempt from the preceding charges. However, for a stay over 30 minutes, they shall be charged for the entirety of their stay, beginning from the moment their vehicle enters the University.

NTU faculty, staff, students, part-time faculty, full-time project personnel, alumni, retired faculty and staff, and individuals with disabilities not affiliated with the

University who fall under Paragraph 1 may apply in advance for parking configuration or an electronic stored value card that has been configured for a discount by submitting relevant documents of proof to enjoy discounted rates.

The cleaning and maintenance fee for the University's parking facilities shall be assessed on a half-hourly basis. Any period shorter than 30 minutes shall be counted as 30 minutes.

For vehicles with no entry or parking record as stated in Paragraphs 1 through 3, the cleaning and maintenance fee shall be assessed from 12 a.m. of the particular day on which the vehicle exits the University or its parking facilities.

Taxis entering the University shall be charged but may be exempt for stays shorter than 30 minutes. However, if a taxi is parked in any of the University's parking facilities, or if it stays on campus for more than 30 minutes, a charge will be incurred for the entirety of the stay, beginning from the moment the vehicle enters the University.

Article 36 Big-sized heavy motorcycles are prohibited from entering the University. Those entering the University's parking facilities are prohibited from parking in motorcycle parking spaces. The application for parking permits, cleaning and maintenance fee rates, and penalties for traffic violations for such vehicles shall be handled in accordance with the provisions for automobiles in the Directives.

Mini electric two-wheel vehicles and bicycles with an auxiliary electric system entering the University's parking facilities shall be subject to the same provisions as motorcycles in the Directives in terms of application for parking permits and identification stickers, parking spaces, cleaning and maintenance fee rates, and penalties for traffic violations.

Article 37 The chief organizing unit of an event must submit an application to the General Service Division and obtain special prior approval in order to bring large vehicles onto the University's campus. Such large vehicles may not arbitrarily make U-turns, and shall be parked in a designated area.

The term "large vehicle" in the preceding paragraph refers to tour buses seating 20 or more persons, trucks weighing 3.5 metric tons or above, and heavy construction vehicles.

Article 38 Personnel without an automobile parking permit issued by the University who wish to apply for one for the Gongguan Parking Lot, Xinhai Road Underground Parking Lot, or Xincheng South Road Underground Parking Lot shall submit the original copy for verification together with a photocopy of their driver's license, vehicle registration license, and National ID.

Personnel as described in the preceding paragraph shall be charged in accordance with the following cleaning and maintenance fee standards:

1. NT\$7,000 per month for each all-day monthly permit.
2. NT\$5,500 per month for each daytime monthly permit.
3. NT\$3,000 per month for each nighttime monthly permit.

4. Residents of Xuefu, Daxue, Longpo, Longmen, Longyuan, Wolong, Shuiyuan, and Fushui Village may enjoy discounted parking fees assessed on a half-hourly basis.

The following cleaning and maintenance fees shall apply to NTU alumni, retired faculty, and residents of Daxue, Xuefu, Longpo, Shuiyuan, Wensheng, Longyuan, Longquan, Fushui, Longmen, Wolong, Gufeng, and Fanghe Villages who are applying for a parking permit for the Gongguang Parking Lot or Shuiyuan Campus Parking Lot: NT\$4,500 per month for each all-day monthly permit, NT\$3,000 per month for each daytime monthly permit, and NT\$2,500 per month for each nighttime monthly permit.

The following cleaning and maintenance fees shall apply to NTU alumni, retired faculty and staff, and village residents listed in the preceding paragraph who wish to apply for a parking permit for the Xinhai Road Underground Parking Lot or Xinsheng South Road Underground Parking Lot: NT\$6,300 per month for each all-day monthly permit, NT\$5,000 per month for each daytime monthly permit, NT\$2,700 per month for each nighttime monthly permit, NT\$4,000 per month for each monthly permit for nighttime every day, and daytime on Saturdays, Sundays, and national holidays.

The cleaning and maintenance fee for those parking for less than one month shall be calculated based on actual days of use.

Those holding a daytime or nighttime permit shall be charged on a half-hourly basis for parking their vehicle outside of the permissible hours.

Non-NTU personnel who are not already eligible for discounts may enjoy a 10% discount when paying cleaning and maintenance fees for six months or more in a single payment.

- Article 39 The cleaning and maintenance fee for paid motorcycle parking at the University shall be assessed on a daily/pay-per-use basis. A charge of NT\$20 shall be assessed on the first day, and an additional charge of the same amount shall apply to each additional day of parking. A motorcycle may not be parked at the University for more than 2 weeks, or it may be towed by the University at its discretion.

NTU faculty, staff, and students may enjoy a 50% discount for temporary motorcycle parking, but they must use an electronic stored value card that has been configured for the discount or present a form of identification and pay at the management center in order to receive the discount.

Non-NTU personnel applying for an all-day monthly motorcycle parking permit shall be charged a cleaning and maintenance fee of NT\$300 per month. NTU faculty, staff, and students applying for the same permit shall be charged a cleaning and maintenance fee of NT\$100 per month, with each permit valid for 1 year.

- Article 40 Automobile parking permit holders who wish to terminate their permit shall return their permit to the University.

Holders of automobile or motorcycle parking permits who wish to have their payment refunded shall pay an administrative fee. The fee standards are as follows:

1. For those who receive taxable receipts when applying for NTU automobile parking permits, the administrative fee shall be 10% of the refundable amount.
2. For those who receive tax-exempt receipts when applying for NTU automobile parking permits, the administrative fee shall be 5% of the refundable amount.

The refundable amount for automobile or motorcycle parking permits shall be the paid cleaning and maintenance fee with the cleaning and maintenance fee for the period of use deducted (any period less than 1 month shall be counted as 1 month).

Holders of bicycle identification stickers who wish to terminate their permit shall return their identification sticker to the University.

Holders of bicycle identification stickers who wish to have their payment refunded shall pay an administrative fee of NT\$50.

The refundable amount for bicycle identification stickers shall be the paid cleaning and maintenance fee with the cleaning and maintenance fee for the period of use deducted (any period less than 1 month shall be counted as 1 month).

NTU faculty, staff, and students who pay the fees as stipulated in Article 32, Paragraph 2 by mistake may apply for a refund with the General Service Division. However, they shall pay an administrative fee of NT\$50.

Chapter V Penal Provisions

Article 41 A vehicle entering the University that has any one of the following violations may be stopped by the Campus Security for inspection, banning, or towing:

1. The vehicle is parked or being driven on campus without any entry or parking record.
2. No automobile parking permit or supporting documents are placed in a clearly visible location behind the vehicle's windshield.
3. The motor vehicle is not parked in a designated area or within a parking space, or is parked in a manner inconsistent with the applicable regulations.
4. The vehicle is parked on campus outside of the permissible hours indicated on its parking permit.
5. The license plate number of the parked vehicle is inconsistent with the number indicated on the parking permit.
6. The parking permit has been forged or altered in order to gain entry into the University.

7. The driver/rider does not yield to pedestrians and cyclers, goes over the speed limit, sounds their horn, is practicing driving, weaves in and out of traffic, or violates other applicable traffic regulations on campus.
8. The vehicle is a motorcycle being ridden or parked on campus that neither belongs to a person with a disability nor is being used for official purposes.
9. The vehicle is a mini electric two-wheel vehicle or a personal mobility device (such as an electric unicycle, electric scooter, electric bicycle, and other powered transportation devices) that is driven or parked on the University's campus.
10. The vehicle occupies accessible parking.
11. The vehicle or its driver demonstrates other prohibited behavior.
12. The vehicle or its driver violates any other applicable administrative guidelines of any parking facility on campus.

Traffic violations on campus as stipulated in the preceding paragraph shall be processed in accordance with regulations separately formulated by the Campus Security.

Violations as stipulated in Paragraph 1 may be documented, and the vehicle in question may be locked by the University. Those who use an expired permit shall be charged for temporary parking beginning from the day following the expiry of said permit. Those who use a forged or altered permit shall be charged for temporary parking beginning from the date on which the offenders began using the forged or altered permit.

Vehicles locked under Paragraph 1 shall incur an additional cleaning and maintenance fee of NT\$500 (for automobiles) or NT\$300 (for motorcycles).

Motorcycles that are towed under Paragraph 1 shall incur an additional towing fee of NT\$200 and a daily custody fee of NT\$50. The custody fee may be waived for motorcycles that are in custody for no longer than 30 minutes.

Vehicles occupying accessible parking, as described in Paragraph 1, shall incur twice the amount of the standard cleaning and maintenance fee.

Article 42 A permit holder in severe violation of Article 9 who publicly insults or defames enforcement personnel, as verified by the responsible competent unit, shall have their automobile parking permit revoked and be barred from renewing their permit in the following term.

In the event that the violators of the preceding paragraph are NTU faculty, staff, or students, they may be transferred to the responsible competent unit for penalties. Said violators' names, associated units or academic programs of study, and violations may be announced on the website of the General Service Division.

Article 43 In order to unlock an automobile or a motorcycle locked due to a violation, the owner shall first present a form of identification, provide their name and associated units (or academic programs), and pay the necessary fees.

- Article 44 Owners of bicycles towed due to violation of Article 21 may only retrieve their bicycles after paying the necessary fees as stipulated in the following provisions:
1. Bicycles with valid identification stickers that have been towed for 3 or more cumulative times per academic year shall incur a towing fee of NT\$50 for each instance.
 2. Bicycles without valid identification stickers shall incur a towing fee of NT\$100 for each instance. However, the provision of the preceding subparagraph shall apply *mutatis mutandis* to rental bicycles ridden by NTU faculty, staff, or students, and personal violations shall be documented cumulatively.
 3. Rental bicycle businesses whose bicycles are towed due to violation of Article 21 shall pay a towing fee and a custody fee. The towing fee shall be NT\$100 for each instance. The custody fee shall be NT\$25 for bicycles that are not impounded overnight and NT\$50 for each additional night of impoundment beginning from the day of towing.
- Article 45 The cleaning and maintenance fees, towing fees, and custody fees as stipulated in the Directives shall be deposited into the University Endowment Fund.
- Article 46 Revoked.
- Article 47 In the event that a bicycle towed and impounded by the University in accordance with Articles 19 through 21 is lost, and the bicycle owner has proven their ownership, the owner shall be entitled to select 1 bicycle from those awaiting auction as compensation. For damaged bicycles, the University may repair them or shall apply this Article *mutatis mutandis*.

Chapter VI Supplementary Provisions

- Article 48 Those who wish to dispute any resolutions pertaining to the Directives may file an appeal in writing with the University's Campus Traffic Management Committee within 30 days from the date of becoming aware of the resolution.
- Article 49 Matters not addressed herein shall be handled in accordance with other relevant regulations of the University.
- Article 50 The Directives shall be passed by the Administrative Meeting and then implemented on the date of promulgation.

(Full amendment history)

March 23, 2004	Passed by the 2,334 th Administrative Meeting
June 21, 2005	Passed by the 2,392 nd Administrative Meeting
March 14, 2006	Passed by the 2,424 th Administrative Meeting
August 15, 2006	Passed by the 2,444 th Administrative Meeting
June 5, 2007	Passed by the 2,483 rd Administrative Meeting
March 11, 2008	Passed by the 2,516 th Administrative Meeting
August 19, 2008	Passed by the 2,538 th Administrative Meeting
March 17, 2009	Passed by the 2,566 th Administrative Meeting
October 27, 2009	Passed by the 2,596 th Administrative Meeting
August 17, 2010	Passed by the 2,635 th Administrative Meeting
April 12, 2011	Passed by the 2,664 th Administrative Meeting
February 14, 2012	Passed by the 2,704 th Administrative Meeting
October 16, 2012	Passed by the 2,734 th Administrative Meeting
April 30, 2013	Passed by the 2,760 th Administrative Meeting
March 24, 2015	Passed by the 2,852 nd Administrative Meeting
September 01, 2015	Passed by the 2,871 st Administrative Meeting
March 15, 2016	Passed by the 2,897 th Administrative Meeting
September 05, 2017	Passed by the 2,962 nd Administrative Meeting
November 07, 2017	Passed by the 2,970 th Administrative Meeting
October 09, 2018	Passed by the 3,014 th Administrative Meeting
December 24, 2019	Passed by the 3,058 th Administrative Meeting
July 07, 2020	Passed by the 3,072 nd Administrative Meeting
July 20, 2021	Passed by the 3,098 th Administrative Meeting
December 06, 2022	Passed by the 3,135 th Administrative Meeting
July 23, 2024	Passed by the 3,174 th Administrative Meeting