

****English version follows Chinese version****

同學您好：

收到此信的同學請務必注意！
您的 108 學年度第二學期學雜費繳費單已逾期。
請儘速列印出繳費單至各地郵局臨櫃現金繳費！
因為正式收費期間已過，故繳費方式僅剩郵局臨櫃現金繳費。

*****若您已完成繳費卻又收到此信，代表目前仍在銷帳中，待銷帳作業完畢，您的繳費狀態即可呈現「已繳」，故請耐心稍候。*****

1. 延長郵局臨櫃現金繳費：至 109 年 3 月 7 日(六)止。

僅剩郵局臨櫃可現金繳交學雜費，已無其他代收通路可進行繳費。

2. 繳費相關說明：

- (1) 請於期限內，至【<https://mis.cc.ntu.edu.tw/reg/>】網頁，列印繳費單；繳費前，請再次確認繳費單上的姓名與學號，以免誤繳他人之學雜費。
- (2) 請持繳費單至各地郵局臨櫃現金繳費。

3. 學雜費繳費標準：請參考【https://ntuinfo.ntu.edu.tw/p2_2_1.html】

- (1) 如有疑問，請洽教務處詢問：
碩博士學生：教務處研教組 02-33662388 轉 402~416
大學部學生：教務處註冊組 02-33662388 轉 202~225
- (2) 學士班延畢生之學費金額目前為 0 元，待加退選結束後方依您修讀的學分數於第二階段學分費收費階段收取之。

4. 如需提前繳費者，請至所屬教務單位（教務處註冊組、研教組、醫學院教務分處）開立繳費單後，至出納組（或醫學院總務分處）繳費。

5. 如您之前尚有費用未繳清，則無法列印本次應繳之繳費單。請先至【<https://mis.cc.ntu.edu.tw/reg/>】或至出納組列印出欠費的繳費單，再至出納組（或醫學院總務分處）繳清，繳費完畢後始可列印本次應繳之繳費單。

**6. 如需延緩繳費或延緩註冊者，應至 [myNTU](#) 網頁→「學生專區」→「課務資訊」→「延緩註冊及復學」系統，申請延緩註冊。
如有疑問，請洽教務處詢問：**

碩博士學生：教務處研教組 02-33662388 轉 402~416

大學部學生：教務處註冊組 02-33662388 轉 202~225

7. 辦理學雜費減免及申請就學貸款者，請先至臺大 [myNTU](#) 網頁→「學生專區」→「助學資訊」→「[減免學雜費申請](#)」、「[就學貸款申請](#)」查閱相關規定，並請於繳費期限內先完成申辦減免或就學貸款之程序後，再繳交剩餘無法減免或無法就學貸款之費用。
 - (1) 若同時須辦理減免與貸款者，辦理順序為學雜費減免→就學貸款→繳清剩餘無法減免與無法就學貸款之費用。
 - (2) 減免與就學貸款相關問題，請洽承辦單位學務處生活輔導組。
電話：02-33662048~33662052
8. 如已畢業、符合畢業資格、已達退學標準者，或於校定上課開始日前已完成休學手續者，請勿繳費，並請忽略此封提醒繳費之通知信函。
9. 繳費狀態查詢：
請同學於繳費後 1~4 個上班日再查詢繳費情形或列印繳費證明。
一般銷帳需時如下：
 - (1) ATM、跨行匯款、郵局臨櫃繳費：繳款日+1~2 個上班日
 - (2) 便利超商：繳款日+2~3 個上班日
 - (3) 信用卡繳費：授權日+3~4 個上班日同學可至網址【<https://mis.cc.ntu.edu.tw/reg/>】之查詢繳費情形，銷帳完畢後，繳費情形才會顯示為「已銷帳」，亦即代表同學繳費完成；同學亦可至前述網址，點選「銀行服務」→「連線至銀行」，即可連結至中國信託學雜費代收平台網頁查詢最新繳費情況。
10. 已預繳學雜費之同學，若您仍收到此信，請您務必登入【<https://mis.cc.ntu.edu.tw/reg/>】確認本學期學雜費繳費狀態，並確認您的學雜費繳費單上是否仍有須要補繳之餘額。請於繳費期限內完成繳費。
11. 以上若有相關問題，請逕洽相關業務承辦單位：
 - (1) [教務處註冊組](#)(大學部學生)：02-3366-2388 轉 202~225
 - (2) [教務處研教組](#)(碩博士學生)：02-3366-2388 轉 402~416
 - (3) [國際事務處](#)(外籍生、獎學金、外籍生保險費)：02-3366-2007
 - (4) [生活輔導組](#)(減免、貸款、學生平安保險)：02-3366-2048~3366-2052
 - (5) [學生住宿服務組](#)(學生宿舍)：02-3366-2264~3366-2266
 - (6) [僑生及陸生輔導組](#)(僑陸生健保費)：02-3366-3232 轉 13
 - (7) [外語教學暨資源中心](#)(語言實習費)：02-3366-2896

- (8) [生物技術研究中心](#)(生物學程費)：02-3366-5800
- (9) [師資培育中心](#)(教育學分費)：02-3366-5719
- (10) [出納組](#)(學雜費繳費單列印、繳費方式、學雜費繳費證明)：02-3366-2016

12. 此信未載之其他相關事項，除請逕洽各承辦業務單位外，亦可參閱網址：

- (1) 臺大學雜(分)費專區：【<https://info.ntu.edu.tw/schooling/>】
- (2) 總務處出納組→學雜費專區：
【http://cashier.ga.ntu.edu.tw/zh_tw/tuition】

敬啟 學安

國立臺灣大學總務處出納組

李小姐

連絡電話：02-33662016

電子信箱：shuyialee@ntu.edu.tw

葉組長

連絡電話：02-33662013

電子信箱：yehming@ntu.edu.tw

Tuition Fee Notification for the 2nd Semester of 2019/2020

Academic Year

1. Your tuition is overdue.

Please make your payment by Mar. 7, 2020.

You can ONLY pay it at POST OFFICES in CASH. This is the ONLY way that you can make your payment by Mar.7, 2020.

2. Payment options:

- (1) Please download and print out your billing statement at [【https://mis.cc.ntu.edu.tw/reg/】](https://mis.cc.ntu.edu.tw/reg/) . Before making your payment, please check your name and student number on it to avoid paying other student's tuition & fee.
- (2) Payment can be made at all post offices ONLY.
ps. Payments made via post offices are free of charge. Please keep your payment receipt for verification purposes.
- (3) It is NOT accepted to pay the credit fees by international remittance, international wire transfer, international telegraphic transfer, and so on. It is also NOT accepted to pay the credit fees by credit cards ISSUED BY FOREIGN BANKS.

3. What's the standard of tuition?

- (1) Please refer to the website as below [【http://www.oia.ntu.edu.tw/study-at-ntu/why-study-at-ntu/fees】](http://www.oia.ntu.edu.tw/study-at-ntu/why-study-at-ntu/fees) . If you have questions about it, please contact with Office of International Affairs. Tel.: 02-33662007
- (2) For undergraduate students extending their study term, during the month after the adding/dropping period, the billing statement, whether credit hour fees or full tuition & miscellaneous fees, will be generated depending on the credit hours you are taking (excluding Teacher's Education course credit hours). Before the adding/dropping period, the tuition fee will be shown as Zero.

4. If you need to pay your tuition before the payment period, you may go to your respective academic unit to print out the billing statement and proceed to the Cashier Division to pay it. Please keep the payment receipt for verification purpose.
5. If you have any unpaid fees from a previous semester, you will not be able to print out the billing statement for this semester. Please visit the website [【https://mis.cc.ntu.edu.tw/reg/】](https://mis.cc.ntu.edu.tw/reg/) to print out your billing statement for the unpaid semester and then pay at the Cashier Division (or at the General Affairs Division, College of Medicine) in cash. Afterwards, you will be able to print out your billing statement for this semester.
6. Overdue payment:
According to National Taiwan University's Academic Policies, failure to pay tuition and fee by the deadline will be considered unregistered and thus will result in the withdrawal from the University. If you are unable to make the payment during the payment period, you may apply for a registration extension at [myNTU](#)→ Student→Curriculum→[Registration Extension and Reinstatement System](#).
7. Students who are withdrawn, qualified for graduation or granted leave of absence before the starting date of classes need not pay tuition.
8. When the payment status update?
Payment processing may take 1 to 4 business days.
Generally speaking, according to the way that you pay the credit fees:
(1) Via ATM, interbank transfers, post offices: paying day+1~2 business days
(2) Via convenience stores: paying day+2~3 business days
(3) By credit cards: credit card authorization day+3~4 business days
Please be noted that your payment status will not be changed immediately on the paying day. Your payment status will be revised only after the payment processing aforementioned. If you'd like to obtain the latest payment status you may also visit the website at [【https://mis.cc.ntu.edu.tw/reg/】](https://mis.cc.ntu.edu.tw/reg/) and click "Bank Service" to link to the ChinaTrust Commercial Bank website.
9. Students who already paid the tuition and fee for this semester before the payment period and also received this reminder must to check the status of your tuition at the website at [【https://mis.cc.ntu.edu.tw/reg/】](https://mis.cc.ntu.edu.tw/reg/) . Please pay the entire balance due by the payment due date.

10. If you have questions, you can contact the offices as below:

- (1) [Undergraduate Academic Affairs Division](#): 02-3366-2388 ext. 202~225
- (2) [Graduate Academic Affairs Division](#): 02-3366-2388 ext. 402~416
- (3) [Office of International Affairs](#) (for international students, scholarships, National Health Insurance): 02-3366-2007
- (4) [Overseas Students Advising Division](#) (for overseas Chinese and Mainland Chinese students, National Health Insurance): 02-3366-3232 ext. 13
- (5) [Student Housing Service Division](#): 02-3366-2264~3366-2266
- (6) [Foreign Language Teaching & Resource Center](#) (for Oral-aural Training Fee): 02-3366-2896
- (7) [NTU CB](#) (for fees of the Biotechnology Program): 02-3366-5800
- (8) [Center for Teacher Education](#) (for fees of the Teacher's Education Program): 02-3366-5716
- (9) [Cashier Division](#) (for questions about making your payment): 02-3366-2016

11. For further information, please browse the web at:

【<https://info.ntu.edu.tw/schooling/>】 .

Best regards,

National Taiwan University

Office of General Affairs, Cashier Division

Miss Lee

Tel.: 02-33662016

Email: shuyialee@ntu.edu.tw

Supervisor

Mr. Yeh

Tel. : 02-33662013

Email : yehming@ntu.edu.tw