

# NATIONAL TAIWAN UNIVERSITY

## Regulations for the Organization of Congregate Housing Management Committees

January 20, 2009    Passed by the 2,559th Administrative Meeting

- Article 1    The National Taiwan University (NTU or “the University”) *Regulations for the Organization of Congregate Housing Management Committees* (“the Regulations”) are formulated in accordance with Article 3, Paragraph 3 of the NTU *Faculty Dormitory Rules*.
- Article 2    The election, dismissal, and authority of the members and chair of the management committee of each congregate housing area at the University, as well as the number of committee members, shall be handled in accordance with the Regulations. Each housing area may also formulate its own regulations, which shall prevail.
- Article 3    Election of members of the management committee of each housing area:
1. Each housing area shall elect 3 to 5 members to serve on its management committee. Members shall be elected from among the residents themselves by single secret ballot (postal voting when necessary) during the annual residents’ assembly. Candidates with the highest vote counts shall be elected.
  2. The committee chair shall be elected from among the members.
  3. The committee chair may appoint 1 financial commissioner and 1 supervisory commissioner from among the members.
- Article 4    Committee members shall serve a one-year term, and each housing area shall convene a residents’ assembly prior to its expiry.  
Committee members who cease to be residents of their housing area shall ipso facto be dismissed.
- Article 5    The duties of a management committee are as follows:
1. Implementation of resolutions adopted by the residents’ assembly;
  2. Management, cleaning, maintenance, repairs, and general improvement of shared areas;
  3. Security, gardening, and environmental management and maintenance of the housing area and its surroundings;
  4. Mediation in the event of violations of housing regulations by residents;
  5. Recommendations for improvements to common affairs of residents;
  6. Income and spending, custody, and use of public funds and related funding for housing area management;
  7. Custody of regulations, meeting minutes, and other relevant documents;
  8. Appointment, employment, and supervision of service personnel;
  9. Presentation and announcement of financial statements and other management matters;
  10. Custody of affiliated facilities and equipment;
  11. Assignment and management of parking spaces;

12. Other matters stipulated by the regulations of the housing area.

Article 6 A management committee may only convene with more than half of its members present, and a motion may only be passed with more than half of the attending members in concurrence.

Article 7 The minutes of a management committee meeting shall include the date/time and venue of the meeting, a list of voting and non-voting members in attendance, and a brief description of the deliberation process and the resolution for each motion discussed. The minutes shall then be delivered to each resident and posted at easily visible locations throughout the housing area.

Article 8 The committee chair shall represent the management committee externally and implement resolutions passed by the committee.

Article 9 The management committee shall maintain an account book, which shall be made available to residents for viewing upon request.

Article 10 The Regulations shall be passed by the Faculty and Staff Housing Committee and the Administrative Meeting and then implemented on the date of promulgation.